Republic of the Philippines
Province of Zambales
MUNICIPALITY OF BOTOLAN

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD AT THE MUNICIPAL SESSION HALL, BOTOLAN, ZAMBALES ON THE 2nd DAY OF MARCH 2026

Present:

Hon. Atty. Edmund Dante D. Perez	Presiding Officer
Regular Members	
Hon. Doris D. Ladines	SB Member
Hon. Hon. Eddie D. Daos	SB Member
Hon. Lance Alfonso D. Lim	SB Member
Hon. Angel B. Diesta	SB Member
Hon. Jay T. Dilag	SB Member
Hon. Dr. Fernando D. Igrobay	SB Member
Hon. Arthur R. Daria	SB Member
Hon. Gregorio D. Jaring	SB Member
Ex-Officio Members	
Hon. Fernando D. Oñate Jr.	ABC President
Hon. Jessa Nicole B. Jaring	SK Mun. Fed. President
Hon. Ramon C. Abejon	IPMR

Absent:

None

RESOLUTION NO. 14-2026

RESOLUTION RECONSTITUTING THE HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB) FOR FIRST AND SECOND LEVEL POSITIONS OF THE MUNICIPALITY OF BOTOLAN, ZAMBALES

Whereas, the Civil Service Commission (CSC) mandates all government agencies to establish a Human Resource Merit Promotion and Selection Board (HRMPSB) to ensure that the selection of employees for appointment and promotion in government service is based on merit and fitness;

Whereas, pursuant to the policies and guidelines set forth under the Omnibus Rules on Appointments and Other Human Resource Actions (ORA-OHRA) issued by the Civil Service Commission, local government units are required to organize or reconstitute their respective HRMPSB to oversee the recruitment, selection, and promotion processes for First and Second Level Positions;

Whereas, the reconstitution of the HRMPSB will ensure that the recruitment and promotion system of the Local Government Unit of Botolan, Zambales remains transparent, objective and consistent with the principles of merit, competence and equal opportunity;

Whereas, there is a need to reconstitute the Human Resource Merit Promotion and Selection Board of the LGU-Botolan to effectively carry out its functions in accordance with existing civil service rules and regulations;

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Whereas, the following personnel shall be designated as members of the HRMPSB:

Chairperson:	Hon. Jun Omar C. Ebdane Municipal Mayor
Members:	Hon. Eddie D. Daos SB Member/Chairman, Committee on Ethics, Public Accountability and Good Governance
	Mr. Jeffrey Y. Bautista Municipal Administrator
	Ms. Ma. Nicholette C. Rojo HRMO V
	Head of Office where the vacancy exists
	Ms. Jeanne May D. Diaz Administrative Officer V 2nd Level Representative
	Ms. Cathy P. Pangilinan Social Welfare Officer III 2nd Level Alternate Representative
	Ms. Irene D. Dullas Revenue Collection Clerk III 1st Level Representative
	Ms. Eureka D. Ortiz Assessment Clerk II 1st Level Alternate Representative

Whereas, for vacant positions under the Office of the Vice Mayor and the Sangguniang Bayan, the Human Resource Merit Promotion and Selection Board shall be composed of the following:

Chairperson:	Hon. Atty. Edmund Dante D. Perez Municipal Vice Mayor
Members:	Hon. Eddie D. Daos SB Member/Chairman, Committee on Ethics, Public Accountability and Good Governance
	Mr. Jeffrey Y. Bautista Municipal Administrator

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Ms. Ma. Nicholette C. Rojo
HRMO V

Ms. Jeanne May D. Diaz
Administrative Officer V
2nd Level Representative

Ms. Cathy P. Pangilinan
Social Welfare Officer III
2nd Level Alternate Representative

Ms. Irene D. Dullas
Revenue Collection Clerk III
1st Level Representative

Ms. Eureka D. Ortiz
Assessment Clerk II
1st Level Alternate Representative

Whereas, for the executive/managerial vacant positions, the Human Resource Merit Promotion and Selection Board shall be composed of the following:

Chairperson:	Hon. Jun Omar C. Ebdane, Municipal Mayor
Members:	Hon. Atty. Edmund Dante D. Perez Municipal Vice Mayor
	Mr. Jeffrey Y. Bautista Municipal Administrator
	Ms. Ma. Nicholette C. Rojo HRMO V

Now therefore, upon motion of Hon. Eddie D. Daos, duly seconded by Hon. Arthur R. Daria, and approved by all the members in session assembled, be it:

Resolved, as it is hereby resolved, to reconstitute the Human Resource Merit Promotion and Selection Board (HRMPSB) for First and Second Level Positions of the Municipality of Botolan, Zambales.

Resolved further, that copies of this resolution be furnished to all concerned offices and agencies for their information and appropriate action.

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APPROVED UNANIMOUSLY.

I hereby certify to the correctness of the foregoing resolution.

GLADYS D. DE VERA
Secretary to the Sanggunian

ATTESTED:

DORIS D. LADINES
SB Member

EDDIE D. DAOS
SB Member

LANCE ALFONSO D. LIM
SB Member

ANGEL B. DIESTA
SB Member

JAY T. DILAG
SB Member

DR. FERNANDO D. IGROBAY
SB Member

ARTHUR R. DARIA
SB Member

GREGORIO D. JARING
SB Member

JESSA NICOLE B. JARING
SK Mun. Fed. President

FERNANDO D. ONATE, JR.
ABC President

RAMON C. ABEJON
IPMR

ATTY. EDMUND DANTE D. PEREZ
Vice Mayor/Presiding Officer

APPROVED:

JUN OMAR C. EBDANE 23 MAR 2026
Municipal Mayor